

Clarification on Metric ID: 3.3.1

Index

S.No.	Query 5	Page No
Please provide any other relevant data or documents related in this metrics (if available).		
1	Links to view the supporting documents to responses of queries	2
2	Policy on Publication of Research Papers	3-4
3	Research Promotion Policy	5-7
4	Code of Research Ethics & Conduct for Researchers	8-10
5	Anti-Plagiarism Policy	11-12
6	Advisory	13

Query No. 05: Please provide any other relevant data or documents related in this metrics (if available).

Response:

Additional data related to the metric id 3.3.1 is provided.

Links to view the supporting documents to responses of queries

Query No. 01: HEI is requested to Kindly note that FEW Link provided for all the supporting documents in that it is showing ERROR " These documents are password protected. So Please provide a valid Link for all the supporting documents without any password protection and any other relevant data as per SOP if available.

Response to Query No. 01:

Institution confirmed that in the revised data no such password-protected links are present. All the supporting documents and relevant data is provided as per the SOP and now accessible without any password protection.

Link:

<https://www.indiramahavidyalaya.com/pdfpage.php?unum=1274>

Query No. 02: Kindly note that calendar year should be considered in this metric, as paper published in year 2018 should comes under 2018-19 so on and paper in 2023 comes under 2023-24, Please check and provide correct revise data for all years.

Response to Query No. 02:

Institution have revised the data to ensure that the calendar year is considered in this metric. Papers published in the year 2018 have been included under 2018-19, and papers published in 2023 have been excluded because that are coming under 2023-24 which is out of assessment period.

Link:

<https://www.indiramahavidyalaya.com/pdfpage.php?unum=1275>

Query No. 03: Kindly note that Publication in the current UGC CARE with ISSN only will be considered so, Please check and provide correct revise data.

Response to Query No. 03:

As per Query No. 03, publications in the current UGC CARE with ISSN only have been included in the revised data.

Link:

<https://www.indiramahavidyalaya.com/pdfpage.php?unum=1276>

Query No. 04: Kindly provide the link for paper landing and journal website as per revised data.

Response to Query No. 04:

As per Query No. 04, the paper landing pages and journal websites links are provided as per revised data.

Link:

<https://www.indiramahavidyalaya.com/pdfpage.php?unum=1277>

Query No. 05: Please provide any other relevant data or documents related in this metrics (if available).

Response to Query No. 05:

Additional data related to the metric id 3.3.1 is provided.

Link:

<https://www.indiramahavidyalaya.com/pdfpage.php?unum=1278>

Query No. 06 Note: Kindly note that As the provided documents in regional, language which should not be considered as per SOP. So please request to provide all the required documents in ENGLISH translated version.

Response to Query No. 06 Note:

All documents in regional language are translated to English. For research papers written in regional languages, the titles have been translated to English for easy understanding.

Link:

<https://www.indiramahavidyalaya.com/pdfpage.php?unum=1279>

Dr. Yashwant Moreshwar Donde Sarwajanik Shaikshanik Trust's

INDIRA MAHAVIDYALAYA

KALAMB, DIST. YAVATMAL, MAHARASHTRA 445401

Principal: 9422867658

IQAC Co-Ordinator: 8668564641

NAAC Accredited with 'B+' Grade, Under UGC Section 2(f) and 12 (B)

College Code-414

AISHE: C-42925

E mail - imvkalamb@yahoo.co.in

Website - www.indiramahavidyalaya.com

Date: 03/04/2024

Policy on Publication of Research Papers

1. Introduction

This policy document outlines the guidelines and standards for publishing research papers in journals listed under the University Grants Commission (UGC) Consortium for Academic and Research Ethics (CARE). The objective is to ensure the quality and integrity of research publications and to support researchers in meeting the requirements set forth by UGC CARE.

2. Purpose

- Ensure high standards of research and publication ethics.
- Provide clear guidelines for researchers regarding the publication process.
- Promote transparency and accountability in scholarly publications.
- Facilitate the recognition of quality research through UGC CARE listed journals.

3. Scope

This policy applies to all researchers, including faculty members, doctoral candidates, and students, affiliated with the institution who wish to publish their research findings in UGC CARE listed journals.

4. Guidelines for Publication

4.1 Journal Selection

- Researchers should choose journals that are listed under UGC CARE. The latest UGC CARE list should be referred to for selecting appropriate journals.
- The selected journal should be relevant to the research area and have a good reputation for publishing high-quality research.

4.2 Manuscript Preparation

- Manuscripts should be prepared according to the guidelines provided by the selected journal.
- Authors must ensure that their manuscripts are original, free from plagiarism, and not submitted elsewhere for publication.
- Proper citations and references must be provided for all sourced information.
- Adherence to ethical guidelines, including obtaining necessary permissions for human or animal subjects, is mandatory.

4.3 Authorship

All individuals who have made significant contributions to the research should be listed as authors. The order of authorship should reflect the level of contribution made by each author.

Any disputes regarding authorship should be resolved amicably and in accordance with institutional policies.

4.4 Plagiarism

The institution has a zero-tolerance policy towards plagiarism. All manuscripts must be checked for plagiarism using recognized tools before submission.

Any manuscript found to have significant plagiarism will be rejected, and the authors may face disciplinary action.

4.5 Peer Review

- Researchers should submit their manuscripts to journals that follow a rigorous peer-review process.
- Authors must respond to reviewers' comments and suggestions in a timely and respectful manner.
- Transparency in the peer review process should be maintained.

4.6 Ethical Considerations

- Researchers must adhere to ethical standards in all stages of their research, including data collection, analysis, and reporting.
- Any potential conflicts of interest must be disclosed at the time of manuscript submission.
- Ethical approval for studies involving human or animal subjects must be obtained and documented.

9. Conclusion

By adhering to this policy, researchers will contribute to maintaining the integrity and quality of academic publications and uphold the standards set by UGC CARE. This policy serves as a comprehensive guide to ensure that research outputs are recognized and respected within the academic community.


Co-ordinator
IQAC
Indira Mahavidyalaya
Kalamb




PRINCIPAL
Indira Mahavidyalaya
Kalamb Dist. Yavatmal

Dr. Yashwant Moreshwar Donde Sarwajanik Shaikshanik Trust's

INDIRA MAHAVIDYALAYA

KALAMB, DIST. YAVATMAL, MAHARASHTRA 445401

Principal: 9422867658

IQAC Co-Ordinator: 8668564641

NAAC Accredited with 'B+' Grade, Under UGC Section 2(f) and 12 (B)

College Code-414

AISHE: C-42925

E mail - imvkalamb@yahoo.co.in

Website - www.indiramahavidyalaya.com

Date: 12/02/2020

Research Promotion Policy

1. Introduction:

The college's research promotion policy is designed with the objective of fostering a vibrant research culture among faculty, research students, and undergraduate and postgraduate students of Indira Mahavidyalaya. The overarching goal is to enhance the professional competence of faculty members. This policy is geared towards instilling a scientific temperament among all teaching staff and facilitating their active participation in research activities.

The policy is committed to ensuring that all research activities conducted by the college adhere to applicable rules and regulations. Additionally, it seeks to establish and maintain standards that govern the safe and ethical conduct of research within the institution. In light of these considerations, the Indira Mahavidyalaya Research Promotion Policy is being implemented to promote a conducive environment for research and uphold the principles of responsible and ethical research practices.

2. Purpose:

The aim of the Research Policy is to cultivate a dynamic research environment among both faculty and students at Indira Mahavidyalaya. It is intended to function as a comprehensive framework that guides and governs the conduct of research activities within the institution.

3. Scope:

This Research Policy is applicable across the entire college and is designed to be implemented in all departments of Indira Mahavidyalaya. It serves as a guiding framework and a set of guidelines for research activities throughout the institution.

4. Objectives:

- 4.1.** Establishing a conducive environment within the College to cultivate a research-oriented culture and offering necessary support through a structured research framework and guidelines.
- 4.2.** Guaranteeing a high level of efficient and effective support systems to assist faculty and students in their research endeavors.
- 4.3.** Ensuring publications in journals recommended by the UGC, peer-reviewed journals, and those indexed in PubMed/Scopus/Web of Science, or possessing an impact factor.
- 4.4.** Cultivating an atmosphere conducive to socially impactful research with the potential for commercialization.

4.5. Creating Research Centers within the College aimed at achieving excellence.

4.6. Facilitating interdisciplinary collaborations both within and outside the College campus and fostering partnerships at national and global levels.

5. Policy and Guidelines:

5.1 Undertaking Research

Faculty members at Indira Mahavidyalaya are anticipated to engage in research endeavors, resulting in high-quality publications, presentations at reputable national/international conferences, the creation of intellectual property with potential for commercialization, socially impactful outcomes, and other related research activities.

5.2 Obligations of Faculty

Research output will be considered as one of the criteria for faculty recruitment and promotion, in conjunction with other academic responsibilities.

5.3 Recruitment and Promotion

Indira Mahavidyalaya will seek to recruit faculty members with proven capabilities in research. Faculty promotions may be contingent on the extent of research undertaken. The evaluation of research output, particularly research publications, will be based on established criteria such as Impact Factor (IF), subject to periodic revisions as deemed appropriate.

5.4 Disciplinary Actions Against Academic Dishonesty

It is expected that all individuals engaged in research, including faculty, researchers, and postgraduate researchers, will uphold the highest ethical standards of conduct. This includes maintaining data integrity and adhering to ethical guidelines provided periodically for research activities. Every faculty member and researcher is required to observe academic honesty in their research work, being cautious to avoid any form of academic dishonesty. In the event of reported academic dishonesty against an individual or a group, a disciplinary committee, acting under the direction of the Principal, will be established to conduct an inquiry. If found guilty, suitable disciplinary action may be initiated against the individual or group involved.

5.6 Student Research

To elevate the quality of research output, the college will facilitate student mentorship and internships throughout the academic year and/or during vacations. This initiative aims to encourage undergraduate and postgraduate students to actively engage in research activities, ultimately leading to tangible outcomes.

5.7 Quality of Publications

Research conducted at Indira Mahavidyalaya is expected to meet high standards of quality and ethical conduct. Currently, the recognition of research contributions at Indira Mahavidyalaya is based on the Impact Factor provided by Thomson Reuters. The institution promotes publications in journals indexed in PubMed, Scopus, and Web of Science. It is acknowledged that the policy may be subject to revision in the future as deemed necessary.

5.8 Periodic Review of Research Output

Each department will conduct periodic reviews of research output and submit relevant information to the Research Committee for assessment. This process will be undertaken regularly to identify any necessary corrective actions.

6. Institutional Biosafety Committee:

Indira Mahavidyalaya has developed Institutional biosafety committee for the workable management of waste of different lab activities which has been conducted during semester. Also monitor research and

teaching activities conducted by students and faculty that involve use of biological agents and supporting materials.

7. Research Committee Members

A committee is in force with the following members contributing in a big way to prepare and implement the documents related to research and development activities within the College.

SN	Name	Position	Committee Designation
01	Dr. P.B. Mandavkar	Principal	Chairman
02	Dr. M.P. Rakhunde	HOD, Department of Commerce	Member
03	Dr. V.P. Mandavkar	HOD, Department of Marathi	Member
04	Dr. D.M. Chavhan	HOD, Department of Chemistry	Member
05	Dr. K.R. Nemade	HOD, Department of Physics	Co-Ordinator


Co-ordinator
IGAS
Indira Mahavidyalaya
Kalam




PRINCIPAL
Indira Mahavidyalaya
Kalam Dist. Yavatmal

Dr. Yashwant Moreshwar Donde Sarwajanik Shaikshanik Trust's

INDIRA MAHAVIDYALAYA

KALAMB, DIST. YAVATMAL, MAHARASHTRA 445401

Principal: 9422867658

IQAC Co-Ordinator: 8668564641

NAAC Accredited with 'B+' Grade, Under UGC Section 2(f) and 12 (B)

College Code-414

AISHE: C-42925

E mail - imvkalamb@yahoo.co.in

Website - www.indiramahavidyalaya.com

Date: 12/02/2020

Code of Research Ethics & Conduct for Researchers

Introduction

Indira Mahavidyalaya, Kalamb is dedicated to advancing research and enhancing research practices. Research plays a crucial role in generating new knowledge, involving brainstorming, field and laboratory experiments, and observations. However, potential risks such as instrument handling hazards, chemical hazards, biosafety hazards, and fieldwork hazards must be minimized to ensure the safety, dignity, rights, and well-being of individuals participating in or associated with research activities. Therefore, it is imperative that research is conducted with the highest ethical standards, aligning with the values set by Indira Mahavidyalaya. In this policy, the term 'researcher' encompasses staff, students, and any other individuals engaged in research projects to which this policy applies.

This Code of Ethics in Research establishes overarching ethical standards to guide scholars toward the highest values in scholarly research. The principles delineate aspirational goals and set enforceable norms to steer researchers toward ethical behavior. Importantly, these principles align with the mission and values of our college. The Code of Ethics in Research is applicable to all faculty members at Indira Mahavidyalaya, Kalamb. As a result, the principles are expressed in a generic manner to apply to academics across diverse disciplines using various inquiry techniques, with the exact application varying based on the researcher's specific setting.

Preamble

The faculty and research staff at Indira Mahavidyalaya, Kalamb share a collective belief that our role as scholars involves a dedicated commitment to advancing knowledge and fostering the growth of students and fellow researchers. In addition to our endeavors to uphold the principles of scholarly integrity and academic freedom, we acknowledge our responsibility to align with the vision-mission of our institution and contribute to the interests it aims to serve and develop. Understanding our duty to the public, we pledge to maintain the utmost level of integrity and ethical standards, aiming to be deserving of the trust placed in us by the public.

Aim of Research Ethics Policy

To cultivate an environment and culture that embraces principles, regulatory requirements, and best practices, and to provide continuous support and training to both staff and students. This commitment is aimed at ensuring the maintenance of the highest ethical standards in their research endeavors.

Objectives of Research Ethics Policy:

- To ensure that all research activity undertaken by Indira Mahavidyalaya complies with agreed ethical standards.
- To promote and inspire researchers to undertake basic and applied research activities which has national and international importance.

A. Statement of Integrity and Honesty:

1. Conduct all research in conformity with acknowledged standards.
2. Verify all research data acquired and/or used by us and our collaborators.
3. Ensure only correct data, information and research results are reported in journals, conferences and client reports.
4. Take reasonable steps to remedy substantial inaccuracies in our published data via erratum, retraction or correction.
5. Avoid vague, deceptive statements and pronouncements. If we learn of a misconception, we must issue an explanation or rectification.
6. Don't make statements that our study does not support.

B. Statement of Fairness in Research Management & Justices:

1. Respect peers, colleagues, students and research subjects.
2. Help other researchers, especially if we are competent.
3. Respect the confidentiality and intellectual property of peers, colleagues and students whose work we examine for publication, presentation or grant financing.
4. Maintain equipment, resources and results.
5. Authorship should reflect collaborators' research contributions.
6. Acknowledge others' contributions and research discoveries that we may have used.
7. Recognize others' research contributions.

C. Statement of Safety:

1. All research should be safe.
2. Don't intentionally break research rules.
3. Don't damage, stress or discomfort any life in an experiment that hasn't benefited human society.
4. Ensure lab wastes are properly discarded or processed and research does not harm the environment.
5. Warn users of potential hazards to their interests.

D. Statement of Confidentiality and Autonomy Rights:

1. Protect the right to privacy and confidentiality of our participants.
2. Ensure that all human participants in our tests or research have informed consent. That is, individuals are allowed to decide on their participation only after they have been presented with pertinent information.
3. Maintain the autonomy of participants, especially students and subordinates, by not presenting inducements that could be used to compel them into participation.
4. Protect the rights and welfare of individuals and groups whose status and vulnerabilities may hinder their ability to make independent decisions.

E. Statement of Gender Equality and Gender Awareness:

1. Create and maintain an environment where students, instructors and non-teaching staff can work together free from all types of gender-based violence, harassment and discrimination.
2. Instill a zero-tolerance policy for gender discrimination and gender insensitivity and prevent gender stereotyping.
3. Ensure that all women and men have equal access to opportunities without discrimination.

F. Statement of Religion or Belief Discrimination:

1. Ensure that no students, teachers or non-teaching staff are subjected to discrimination on the basis of religion, race, caste, gender, place of birth or any of these factors.


Co-ordinator
IGAC
Indira Mahavidyalaya
Kalamb




PRINCIPAL
Indira Mahavidyalaya
Kalamb Dist. Yavatmal

Dr. Yashwant Moreshwar Donde Sarwajanik Shaikshanik Trust's

INDIRA MAHAVIDYALAYA

KALAMB, DIST. YAVATMAL, MAHARASHTRA 445401

Principal: 9422867658

IQAC Co-Ordinator: 8668564641

NAAC Accredited with 'B+' Grade, Under UGC Section 2(f) and 12 (B)

College Code-414

AISHE: C-42925

E mail - imvkalamb@yahoo.co.in

Website - www.indiramahavidyalaya.com

Date: 12/02/2020

Anti-Plagiarism Policy

Introduction

Indira Mahavidyalaya, Kalamb maintains a strict anti-plagiarism policy to uphold academic integrity and ensure originality in scholarly work. Plagiarism, defined as the unauthorized use or reproduction of someone else's ideas, words, or work without proper acknowledgment, is strictly prohibited. All students, faculty, and staff are expected to adhere to ethical standards, citing sources appropriately and submitting only original content. Violations of this policy may result in severe consequences, including academic penalties and disciplinary actions. We emphasize the importance of academic honesty, fostering an environment where intellectual contributions are acknowledged and respected. Our commitment to anti-plagiarism measures reinforces the values of learning, integrity, and fair representation within our academic community.

Objectives

- To create awareness about responsible conduct of research, thesis, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among students, faculty, researcher, and staff of the college.
- To establish institutional mechanism through education and training to facilitate responsible conduct of research, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.
- To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty, researcher, or staff of our college committing the act of plagiarism.

Institutional Mechanism for Curbing Plagiarism

- The College would recognize Turnitin and Urkund software for Synopsis & Thesis Submission available with parent university.
- Also for publication, scholars, supervisors can go for other software such as Grammarly, Duplichecker, WhiteSmoke plagiarism checker, Quetext, Copyleaks or any other software desired by the individual.
- The mechanism shall be made accessible to all engaged in research work including student, faculty, researcher, and staff etc.

College Adopts Similarity Checks for Exclusion From

Plagiarism The similarity for plagiarism shall exclude the following:

- All quoted work reproduced with all necessary permission and/or attribution.
- All references, bibliography, table of content, preface, and acknowledgements.

- All generic terms, laws, standard symbols, and standards equations.

Levels of Plagiarism

Levels of Plagiarism Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition:

- i. Level 0: Similarities up to 10% - Minor similarities, no penalty
- ii. Level 1: Similarities above 10% to 40%
- iii. Level 2: Similarities above 40% to 60%
- iv. Level 3: Similarities above 60%

Penalties

Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the level of master's and Research programs and on researcher, faculty & staff of the College only after academic misconduct on the part of the individual has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself in a fair or transparent manner.

- Level 0: Similarities up to 10% - Minor Similarities, no penalty.
- Level 1: Similarities above 10% to 40% - Such student shall be asked to submit a revised script within a stipulated time not exceeding 6 months.
- Level 2: Similarities above 40% to 60% - Such student shall be debarred from submitting a revised script for a period of one year.
- Level 3: Similarities above 60% -Such student registration for that programme shall be cancelled.


Co-ordinator
IGAS
Indira Mahavidyalaya
Kalamb




PRINCIPAL
Indira Mahavidyalaya
Kalamb Dist. Yavatmal

ADVISORY

In view of the order of the Government of India, 30 July 2018 regarding promotion of academic integrity and prevention of plagiarism in higher education institutions, it is mandatory for all the teachers, students, and research scholars of the college to follow the following guidelines.

All the professors, research students at the college, while publishing the research papers, chapters of books, articles, edited books, and seminars proceeding, make sure that their work is original, and the published work of any other author should be used only by mentioning the context.

1. Do not use anyone else's work or ideas for personal use and do not allow any other research student and teacher to publish their research papers in your own name.
2. A certificate of free from plagiarism must be submitted. It will be mandatory for a thesis supervisor to attach certificate with dissertation.

As we are First time implementing this policy at the college level, student and teachers may face issues regarding the policy. After discussion with Principal, Research Committee, HODs and Staff members college will be liberal for the following time frame:

- First Year: gives verbal caution's & no legal action
- Second Year: written explanation & warnings
- Third Year: Action taken by concern authority/no excuse in legal action.


Co-ordinator
IGAC
Indira Mahavidyalaya
Kalamb




PRINCIPAL
Indira Mahavidyalaya
Kalamb Dist. Yavatmal